

**Letter of Intent**

**Date: 20<sup>th</sup> Oct, 2022**

Dear M Malathi,

We are pleased to inform you that you have successfully cleared our interview process for the profile of **Digital Marketing Intern**. You are requested to submit the following documents online. The final offer will be released, subject to successful completion of the company's onboarding process. Onboarding link will be shared to your personal email id.

**List of onboarding document to be submitted online**

- Id Proof (Aadhaar Card, Pan Card, Voter Card)
- For Address proof: Ration Card, Phone Bill or Electricity Bill or Water Bill
- Education credentials from 10<sup>th</sup> to highest
- Offer & Experience, Salary certificate from all your employers in past and present

**During the internship period, you will receive a stipend of Rs. 7,000/-. The internship will last between one and three months. Upon completion of your internship, you will be paid Rs. 2,60,000/- per year. As part of your offer letter, you will be required to sign a bond agreement**

Thanks,

For Joy Kingdom Software Services LLP



Authorized Signatory

Samuel Darwin

Chief Executive Officer